

# How To Apply for Food Stamps

## Here's A Checklist To Help You Get Your Food Stamp Benefits

Check off the information that applies to you and bring original documents. We will copy them.

✓ You must prove who you say you are. For all household members, one of the following must be provided:

- \_\_\_ Birth Certificate
- \_\_\_ Driver's License
- \_\_\_ Old Food Stamp ID
- \_\_\_ School Photo ID
- \_\_\_ Work Photo ID

✓ You must have the Social Security Number for all household members.

✓ You must prove where you live (unless you are homeless). For example, you must bring:

- \_\_\_ Current rent receipt (with landlord's name & phone number, your mailing address, and amount of rent)
- \_\_\_ Current rental assistance (HUD) agreement
- \_\_\_ Current mortgage statement and/or tax bill
- \_\_\_ Current lease

✓ If you are not able to work, for medical reasons, you must provide a doctor's note.

✓ If you are not a U.S. citizen, you must provide a current I-94 or current I-551 (green card).

✓ Resources: If you have any of the following, you must provide records, statements or proof of their current value:

- \_\_\_ Bank account (savings/checking)
- \_\_\_ Vehicle(s) registration (car, truck, boat motorcycle)
- \_\_\_ Savings bond
- \_\_\_ Trust fund
- \_\_\_ Money in a credit union
- \_\_\_ Christmas Club
- \_\_\_ IRA, Keogh or other investments
- \_\_\_ Property Deed

To apply, contact your  
County Board of Social Services.  
(See listing on reverse side.)

Remember: bring original documents!

**Food Stamp Information Line:**  
**1-800-687-9512**

✓ **Income:** You must verify the source, amount and how often you receive it.

\_\_\_ **Earned Income:** your last four (4) pay stubs, showing gross wages and deductions. If you are self-employed, use last year's tax records.

\_\_\_ **Unearned Income:**

- \_\_\_ Copy of check (SSI, SSA, VA disability) or copy of award letter
- \_\_\_ Copy of unemployment compensation
- \_\_\_ Copy of social security/pension
- \_\_\_ Copy of interest statement from bank savings account
- \_\_\_ Letter from employer stating amount of private disability
- \_\_\_ Child Support - copy of court order or letter from absent parent
- \_\_\_ Signed/dated letter from provider of any money you receive on a regular basis
- \_\_\_ Property Deed

✓ **Expenses:** What you pay each month.

- \_\_\_ Rent receipt
- \_\_\_ Mortgage statement
- \_\_\_ Home Owner's Insurance (if not included in your mortgage)
- \_\_\_ Gas/Electric bill
- \_\_\_ Phone bill
- \_\_\_ Water/Sewer bill
- \_\_\_ Coal/Wood/Oil bills

✓ **Medical Bills (those you pay on a regular basis):**

This information is needed only for those people over age 60 or people who are disabled.

✓ **Child Care:** If you are paying for child care so you can work, go to job training or look for a job, you need a signed and dated letter from your child care provider with the following information:

- \_\_\_ Name of child care provider
- \_\_\_ Hourly fee
- \_\_\_ Number of hours per week they provide child care

✓ **Child Support:** If you are under a court order to pay child support and you are paying it, you need proof of the following:

- \_\_\_ Who you pay
- \_\_\_ Child(ren)'s name(s)
- \_\_\_ Court order number



# County Boards of Social Services

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|--|--|--|
| Atlantic County Department of Family and Community Development<br>1333 Atlantic Avenue<br>Atlantic City, New Jersey 08401-8297<br>(609) 348-3001 | Gloucester County Board of Social Services<br>400 Hollydell Dr.<br>Sewell, NJ 08080<br>(856) 582-9200  | Ocean County Board of Social Services<br>1027 Hooper Ave., PO Box 547<br>Toms River, NJ 08754-0547<br>(732) 349-1500   |
| Bergen County Board of Social Services<br>216 Route 17 North<br>Rochelle Park, NJ 07662-3300<br>(201) 368-4200                                   | Hudson County Division of Social Services<br>John F. Kennedy Office Building<br>100 Newkirk St.<br>Jersey City, NJ 07306<br>(201) 420-3000                               | Passaic County Board of Social Services<br>80 Hamilton St.<br>Paterson, NJ 07505-2060<br>(973) 881-0100  |
| Burlington County Board of Social Services<br>Human Services Facility<br>795 Woodlane Rd.<br>Mount Holly, NJ 08060-3335<br>(609) 261-1000        | Hunterdon County Division of Social Services<br>Community Services Center<br>6 Gauntt Place, PO Box 2900<br>Flemington, NJ 08822-2900<br>(908) 788-1300                  | Salem County Board of Social Services<br>147 South Virginia Ave.<br>Penns Grove, NJ 08069-1797<br>(856) 299-7200   |
| Camden County Board of Social Services<br>Aletha R. Wright Administration Building<br>600 Market St.<br>Camden, NJ 08102-8800<br>(856) 225-8800  | Mercer County Board of Social Services<br>200 Wolverson St., PO Box 1450<br>Trenton, NJ 08650-2099<br>(609) 989-4320   | Somerset County Board of Social Services<br>73 East High St., PO Box 936<br>Somerville, NJ 08876-0936<br>(908) 526-8800  |
| Cape May County Board of Social Services<br>Social Services Building<br>4005 Route 9 South<br>Rio Grande, NJ 08242-1911<br>(609) 886-6200        | Middlesex County Board of Social Services<br>181 How Lane, PO Box 509<br>New Brunswick, NJ 08903<br>(732) 745-3500   | Sussex County Division of Social Services<br>18 Church St., PO Box 218<br>Newton, NJ 07860-0218<br>(973) 383-3600  |
| Cumberland County Board of Social Services<br>13 Northeast Blvd.<br>Vineland, NJ 08360<br>(856) 691-4600   | Monmouth County Division of Social Services<br>Kozloski Rd., PO Box 3000<br>Freehold, NJ 07728<br>(732) 431-6000   | Union County Division of Social Services<br>342 Westminster Ave.<br>Elizabeth, NJ 07208-3290<br>(908) 965-2700   |
| Essex County Department of Citizen Services<br>Division of Welfare<br>18 Rector St., 9th floor<br>Newark, NJ 07102<br>(973) 733-3000             | Morris County Division of Employment and Temporary Assistance Program Services<br>1719C Route 10 (Parsippany), PO Box 900<br>Morristown, NJ 07963-0900<br>(973) 326-7800 | Warren County Division of Temporary Assistance and Social Services<br>Court House Annex<br>Second & Hardwick Sts., PO Box 3000<br>Belvidere, NJ 07823-3000<br>(908) 475-6301 |

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